



**SELECTMEN'S MEETING
Tremont Town Office
Harvey Kelley Meeting Room
6:00 p.m. ~ Monday, November 17, 2014**

MINUTES

1. PUBLIC HEARING

- A. General Assistance Ordinance:** *Public comment on a request by the Town Manager for the Board of Selectmen to adopt the annual amendment of Appendices B and C, Food and Housing.*

Public Hearing opened at 6:04 PM by Chairman Kathi Thurston.
No questions, comments or concerns.
Public Hearing closed at 6:05 PM.

2. CALL TO ORDER

Selectman's meeting of Monday, November 17, 2014 was called to order at 6:05 PM by Chairman Kathi Thurston.

3. ROLL CALL

Chairman Kathi Thurston, Selectman Chris Eaton, Dean Wass, Stewart Murphy, Town Manager Dana Reed and Recording Secretary Heidi Kelley.

Members of the Public present: See attached.

- A. Excused Absences** *(if any) None*

4. ADOPTION OF AGENDA

No changes to agenda

5. APPROVAL OF MINUTES:

- A. November 3, 2014**

MOTION by Selectman Chris Eaton to approve minutes of November 3, 2014, second by Selectman Stewart Murphy. Motion passed 4-0.

6. APPROVAL OF WARRANTS

MOTION by Selectman Chris Eaton to approve warrants 36-41, second by Selectman Stewart Murphy. Motion passed 4-0.

7. REGULAR BUSINESS:

- A. General Assistance Ordinance:** *Request by the Town Manager for the Board of Selectmen to adopt the annual amendment of Appendices B and C, Food and Housing.*

MOTION by Selectman Chris Eaton to approve General Assistance Ordinance amendment of Appendices B&C, second by Selectman Stewart Murphy. Motion passed 4-0.

- B. Election of a Vice Chair:** *Possible action to fill the position of Vice Chair which became vacant upon the resignation of Robert Lee, III, from the Board of Selectmen.*

MOTION by Selectman Dean Wass to nominate Stewart Murphy for the position of Vice Chairman, second by Selectman Chris Eaton. Motion passed 4-0.

- C. Warrant Committee:** *Application of Kevin Buck for a Warrant Committee seat expiring June 30, 2017.*

MOTION by Selectman Chris Eaton to appoint Kevin Buck to the Warrant Committee until June 30, 2017, second by Selectman Stewart Murphy. Motion passed 4-0.

- D. Law Enforcement Contract:** *Report of the Manager regarding his upcoming meeting with Sheriff Scott Kane for discussion of renewal of the law enforcement contract expiring December 31, 2014.*

Town Manager Dana Reed reported that he will be meeting with Sheriff Scott Kane soon and will update them at next Selectman meeting.

- E. Harbor Master:** *Review of job description.*

Selectmen reviewed Harbor Master job description, Town Manager Dana Reed will update description and present it at the next meeting.

- F. Heating Oil:** *Request from AOS 91 asking if the Town of Tremont would like to participate in a possible group bid on heating oil for the 2015-16 heating season.*

MOTION by Selectman Chris Eaton to participate in a possible group bid on heating oil for the 2015-16 heating season, second by Selectman Stewart Murphy. Motion passed 4-0.

- G. Freedom of Access Act:** *Request of the Town Manager for appointment as the Town's Public Access Officer and clarification of the charges for researching and copying documents.*

MOTION by Selectman Stewart Murphy to appoint Town Manager Dana Reed as the Town's Public Access Officer, second by Selectman Chris Eaton. Motion passed 4-0.

MOTION by Selectman Stewart Murphy to set the following fees for researching and copying documents:

Photocopies (per page)	
First 10 copies (of miscellaneous Town documents)	Free
Each Additional Copy	\$0.25
Copies of DVD Recordings (per disc)	\$5.00
Staff Time for complying with FOAA request (per hour)	
First Hour	Free
Each Additional Hour	\$15.00

second by Selectman Chris Eaton. Motion passed 4-0.

H. Financial Reports: *Town Manager's report on the Special Revenue Funds.*

- i. **Wharf Fund** Selectmen reviewed report
- ii. **Harbor Management Fund** Selectmen reviewed report
- iii. **Seal Cove Facility Fund** Selectmen reviewed report

MOTION by Selectman Chris Eaton to accept and file financial reports, second by Selectman Stewart Murphy. Motion passed 4-0.

8. TOWN MANAGER'S REPORT See attached

9. SUGGESTIONS/COMMENTS FOR NEXT MEETING: *Any other items which may come in late and are for the board's information purposes only. No action will be taken, except that the board may request a matter be placed on the next agenda.*

Selectmen would like to review skating rink information, Sheriff Contract and Harbor Master job description.

10. NEXT MEETING DATE: *Possible adoption of a motion to set the date of the next meeting for Monday, December 1, 2014.*

MOTION by Selectman Chris Eaton to set the date of the next meeting for Monday, December 1, 2014, second by Selectman Stewart Murphy. Motion passed 4-0.

11. ADJOURNMENT

MOTION by Selectman Stewart Murphy to adjourn meeting at 7:25 PM, second by Selectman Chris Eaton. Motion passed 4-0.

Respectfully submitted,
Heidi Kelley
Recording Secretary

Katharine S. Thurston, Chair

Stewart Murphy, Vice Chair

Christopher A. Eaton

Dean Wass